

ITOL. Diploma** in Training Management and Organisational Learning. Outline. Timetable. Price*.

Apr - Nov 2012

Code	MODULE		CREDITS	PRICE	WORKSHOPS	eLearning	TOTAL Guided Learning (hours)	EVALUATION		PROFESSIONAL STANDARDS	EXEMPTIONS
	UNIT	CONTENT	no. of	Euro	dates (6 hours/day)	(Online hours)		type	deadline	AREA	
4IND	INDUCTION	ITOL Learning Standards. Membership. Professional Networking. Programme overview.	0	0		8	20	WA	N/A	FOUNDATION	
4DEP	Understanding Organisations and the Role of L&D	The Learning Organisational Culture. How People Learn. Team Learning and Development. Developing yourself as an effective L&D Practitioner	4	600	27-28 APR	8	18	WA	26 MAY		CHRP HRC Certificate in HR Practice - Understanding Organisation and the role of HR
4LNA	Undertaking a Learning Needs Analysis. Evaluating L&D Activities	Identifying Learning Needs at Individual, Occupational and Organisational Level. Evaluation of L&D Programmes. Training Policies. Equal Opportunities	6	600	1-2 JUN	20	32	CA	24 JUN	SPECIALIST	
4PDL	Preparing, Designing and Delivering L&D Activities	Design L&D Sessions. Prepare and Develop Resources to Support Learning. Preparing Materials. Delivery Skills	6	600	29-30 JUN	20	32	SA	30 JUN		ToT Train of Trainers / CHRP DLA Certificate in HR Practice Delivering Learning Activities
3CFS	Consultancy. Facilitation	Developing yourself as L&D Consultant and Facilitator.	6	600	20-21 JUL	8	20	SA	21 JUL		
3MTR	Managing Training and Learning Resources.	Operational Planning for Learning. Cost of Learning	4	400	15 SEP	8	20	WA	14 OCT	MANAGEMENT & ORGANISATION	
3SCO	Supporting Change within Organisations	Strategies for Organisational Change. The Fifth Discipline. The Agile Organisation.	3	300	20 OCT	8	20	CA	4 NOV		DHRP SCO Diploma in HR Practice Supporting Change in Organization
3PRJ	Project	Work-based project	9	180	17 NOV	8	20	WA	11 NOV		
DTM_ITOL	Diploma in Training Management and Organisational Learning		38	3280	66	88	182	4WA 2CA 2SA	PRIOR EXPERIENCE: 3 yrs in Training Coordination/ HR/ Consultancy		
LicITOL		ITOL Licentiate Membership		218			Mandatory for obtaining the Diploma				

* VAT not included. Payment conditions: 25% before the beginning of the programme(875 EUR) + 6 monthly installments of 450 EUR each

** Diploma cumulates the Certificate in Learning and Development CATS for a total.

*** Dates in red - compulsory attendance.

SA - Skills Assignment, WA - Written Assignment, CA - Collaborative Assignment Online
Enrolments for this programme are open until **1st of April 2012**

L&D - Learning & Development

LANGUAGE: English 50%, Romanian 50%



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ITOL Central Eastern Europe reserves the right to operate any changes to dates, prices and structure of the programme. The changes will be announced in due time to the participants